



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-0056
Tel. 703-221-3400 / Fax 703-221-3544
www.DumfriesVirginia.org

To: Mayor Yohey, Members of Council and Mr. Taber

From: Gregory M. Tkac

Date: October 26, 2011

Subject: Recommendation for On Call Survey and Civil Engineering Services Contract

The Public Works Department received 3 proposals for On Call Survey and Civil Engineering Services on July 8, 2011. A panel of three evaluated each of the proposals and made recommendations for three consultant firms to be interviewed.

The panel interviewed the firms on August 17, 2011 and each panel member ranked each firm with a maximum total of 100 points.

<u>Consultant Interviewed</u>	<u>Total</u>
Anderson and Associates	76 /100
Rinker Design Associates	80 /100
The Berkley Group	84 /100

The panel strongly recommends that the town retain the 2 highest ranking firms to provide our on call services.

Rinker Design Associates (RDA), a Virginia Certified SWAM (small woman and minority owned business) consultant has worked as the Town's on call consultant since 2007. RDA has been under contract with Prince William County for over 17 years and is currently designing the roadway plans for the Route 1 project that borders the Town's southern limits. RDA has provided services to the Virginia Department of Transportation, County of Fairfax, County of Loudoun, Town of Front Royal, City of Manassas, City of Manassas Park, Prince William Service Authority and many other municipal, state and private agencies.

RDA has established an excellent reputation with local jurisdictions and private clientele for engineering, surveying, hydraulic and hydrologic analysis, scour analysis, landscape

architecture, specifications and contract documents, utility plans, permit drawings and roadway design and public involvement. RDA's references have been checked and the firm is highly recommended.

The Berkley Group offers broad civil design experience providing project scoping, project management and design services to localities in Virginia that are a part of the Urban Construction Initiative. Berkley has extensive experience with federally funded projects and federal processes which provides a unique expertise in advancing the preliminary engineering process on federally funded projects. The firm has extensive experience in providing long and short term planning needs for comprehensive plan updates, complete plan overhauls, zoning and subdivision ordinance development and ordinance rewrites.

The Berkley Group has been under contract with the Town since April of 2011 and has performed exceptionally well. The firm has worked with the Town of New Market, Town of Front Royal, City of Richmond and a multitude of other jurisdictions in Virginia and is highly recommended.